



**Northgate Intermediate 4/5 Elementary School**

Andre Jones

Principal

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*Mission: Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.*

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August 7, 2019

Dear Families:

**I would like to take this time to welcome you to the 2019-2020 school year! My name is Andre Jones and I am very excited to be your child's principal for this year. I assure you that I will work with you to ensure the best education for your child in a positive learning environment.**

**This summer, Northgate Intermediate and a number of other schools in Columbus City are updating their HVAC (heating and cooling) systems and will be under construction until August 18<sup>th</sup>. Due to that update, our office will be relocated at Alpine Elementary School until Friday, August 16<sup>th</sup>. The address for Alpine Elementary School is 1590 Alpine Drive, 43229. Our school number will still be the same 614-365-8815.**

In order to ensure the best for your child I will hold myself, the staff, parents, and students to the highest expectations. As a parent you are your child's first and most important teacher. Your attitudes, words, and actions shape your child's beliefs about his/herself and their potential in life. Your child's educational future depends on us working side by side to create an educational experience at Northgate Intermediate 4/5 ES that carries them through life. The first week of school your child will be bringing home the Parent/Student Handbook with all the forms that need to be signed and returned to school. Included in these documents will be the Columbus City Schools *Guide to Positive Student Behavior*. Please take the time to review these documents with your child.

**The first day of school for students is Thursday, August 22, 2019 at 9:00 a.m.**

The following information should be helpful as you plan and prepare for the opening day of school:

1. **SCHOOL DAY:** Breakfast begins at 8:30 a.m. Classes begin at 9:00 a.m. NO CHILDREN SHOULD ARRIVE AT SCHOOL PRIOR TO 8:30 a.m. for safety reasons. We cannot provide supervision of children until 8:30 a.m. We appreciate your help with keeping the boys and girls safe that attend our school.
2. **CALENDAR FOR 2019-2020:** A copy of the District Traditional Calendar is included with this letter. Specific dates of special events occurring at Northgate Intermediate will be given to parents via school newsletter, parent reminders, phone dialer, and on the school website.
3. **DRESS CODE:** For the 2019-2020 school year, Northgate Intermediate 4/5 ES will follow the Columbus City School's Dress Code Policy. Please refer to the information attached to this letter which outlines the Student Dress Code/Basic Head-to-Toe Guide on what not to wear to school.

The Columbus City School District does not discriminate based upon sex, race, color, national origin, religion, age, disability, sexual orientation, gender identity/expression, ancestry, familial status or military status with regard to admission, access, treatment or employment. This policy is applicable in all district programs and activities.

4. **ATTENDANCE: Every Day Counts!** Please refer to the information attached to this letter which outlines procedures if a student is absent from school (**information located above Student Dress Code**).
5. **BREAKFAST AND LUNCH:** The daily breakfast and hot lunch program will begin on the first day of school, Thursday, August 22, 2019. Breakfast starts at 8:30 a.m. in the cafeteria and **IT IS FREE FOR ALL STUDENTS.** All students will be in the classroom by 9:00 and the teacher will begin the day's instruction. **Every student in Columbus City Schools will receive a free lunch under a new federal program.**

Please note that if your child is going to be tardy please call the office at 614-365-8815 by 9:30 a.m. so that a lunch can be ordered for your child.

6. **TRANSPORTATION:** You will receive a mailer before school begins from transportation listing your child's bus stop and time. Please notify the school immediately if this information is not correct. It is very important that we know where to send your child when school is dismissed on the first day. The bus stop is determined by the address that the district has in the computer for your family. If you moved over the summer, please call the school at 614-365-8815 and update your records.
7. **DISMISSAL:** The school day ends at 3:30 p.m.
8. **YOUR SCHOOL:** You are always welcome at **Northgate Intermediate.** You will have to ring the doorbell to gain access. Ms. Krawiec, our school secretary, will buzz you in and our main is office located to your left. **Please remember to bring with you inside your driver's license for you to sign in and obtain a visitor pass before you go to your destination within the school.**

If you would like to know what classroom your child will be in for the 2019-2020 school year, please feel free to call the school during our summer office hours (9:00 a.m.-3:00 p.m.). Your child's teacher will be sending home information to you regarding classroom rules, expectations, and supply lists soon.

**In closing, I would like to invite Northgate parents and students to our "Back to School" Ice Cream Social to gain some insight and valuable information about the upcoming school year. The date for the event is Tuesday, August 21, 2019 at our school, starting at 6:00 p.m. This time will give you the opportunity to meet administration, staff, community members, and network with other parents.**

I hope you enjoy the rest of the summer and I look forward to working with you this year. Please know that I am always here for you and your child! Feel free to call me at **614-365-8815** or e-mail me at **ajones4766@columbus.k12.oh.us** if you have any questions.

Sincerely,

Andre Jones  
Principal